



# National Insurance Company Ltd.

(A Govt. of India Undertaking)

Dehradun Regional Office Jai Plaza, 56, Rajpur Road, Dehradun-248 001 (Uttarakhand)

## PREMISES REQUIRED ON LEASE/RENT

National Insurance Company Ltd Intends to acquire commercial space for Office premises at Saharanpur on rental basis for a minimum period of 15 years (5+5+5). Sealed offers (Technical Bid + Financial Bid) are invited for office Premises of first class construction.

### TECHNICAL SPECIFICATION

Required space in Carpet area 1200 sq.ft.	Carpet area will be inner area excluding toilet, balcony, veranda, portico, pillar, staircase, passage, kitchen, garage, Shelf etc. Drinking water supply and 3 phase electricity connection in a ready state of possession
Preferred Locations	Delhi Road to Dehradun Road, Saharanpur
Preferred Floor where the space is required	First Floor/ or Higher floor with lift facility, preferable with power backup
Minimum No. of Toilets with 24 Hours Water Supply	02 (one for Ladies)
Power Supply	24 Hours - 3 Phase Line
Parking Facility	Parking space for 3 Cars & 12 Two Wheelers

The interested owners having clear title to the property are requested to collect one set of Two tender documents for Technical bid and Financial bid form and guidelines from the above mentioned Dehradun Regional Office or National Insurance Co. Ltd., Divisional Office at 31/6 Second Floor Nirmal Tower, Siddharth Colony Opp., DAV College, Arya Samaj Road, Muzaffarnagar, UP-251001 or National Insurance Co. Ltd. Branch Office 2/844 Civil line Court road, Saharanpur-247001 (Except on Saturday, Sunday and Public Holidays) / 11:00 am to 4:00 pm from 31.07.2017 to 09.08.2017. Tender documents can also be downloaded from Company Website [www.nationalinsuranceindia.com](http://www.nationalinsuranceindia.com). Duly filled Tender forms in separate sealed envelope mentioning Technical Bid & Financial Bid respectively placed in one large cover superscripting **"OFFER FOR OFFICE PREMISES SAHARANPUR" should reach to the above mentioned Dehradun Regional Office only, duly addressed to Sh. S.K. Tiwari Regional Manager Estate Department on or before 4:00 pm on date 16.08.2017** through Regd Post/ Speed Post/ Recorded delivery/ Courier along with copies of duly approved plan, title deed, layout of the building etc. The Company reserves the right to reject any or all tenders without assigning any reason whatsoever. Canvassing in any form will disqualify the tender.

1. Brokers need not apply
2. Rentable area means area as per Indian Standards 3861-1975, copy of which is available in the tender form issuing office for reference

**CHIEF REGIONAL MANAGER**