

TECHNICAL BID

(Please read guidelines carefully. No point in the form should be left blank)

RATE of RENT MUST NOT BE MENTIONED ANYWHERE IN THIS FORM

1. Name & Address of the Owner/
Tenderer of the Premises ::
::
Contact Phone Number ::
2. Location of the Premises ::
3. Address of the proposed premises
for hiring. ::
4. i. No. of floors in the Building ::
ii. On which floor is the premises
located. ::
iii. Carpet Area Offered :: _____ Sq. Ft.
iv. If the area is larger than the
Advertised area, whether area
Equal to advertised area can
be made available ::
5. Distance from :
i. Railway Station :: _____ Kms.
ii. Main Bus Terminus :: _____ Kms.
iii. Air Port :: _____ Kms.
iv. Nearest Nationalised Banks ::
Name of the Bank _____ Distance(KM)
:: 1.
:: 2.
:: 3.
6. i. Whether the premises is meant
for Commercial use (Supporting
documents should be available) ::
ii. Age of the Building ::
iii. Class of Construction ::
iv. Whether separate entrance
is available. ::
v. Whether situated in hygienic
area / conditions. ::
vi. Whether Cross ventilation is
available. ::
vii. Whether lift facility is available
in case of Multi-storeyed Building) ::

Full Signature of the Tenderer.
Technical Bid Page 1 of 3

7. Whether Parking Facility available
 - i. for Cars (Number & Location)
 - ii. for 2 wheelers/bi-cycles (Number & Location)
8.
 - i. Whether separate electric meter available with adequate load to run Computers, Air Cooler/Conditioner, fan, light etc.
 - ii. Whether Electrical wirings are open or concealed.
 - iii. Whether Generator facility available
 - iv. If, not whether space will be allotted to Company for installation for generator
9.
 - i. Whether 24 hours running water facility available in the premises
 - ii. Whether separate arrangement is available for drinking water.
 - iii. Whether Canteen facility is permitted within the premises.
10. Whether fire safety measures available in the Premises(if the premises is multi-storeyed)
 - i. Nos. of fire Safety devices
 - ii. Nature of Fire Safety Devices
 - iii. Whether Fire Safety Certificate available.
11. Number of Toilets available
12. Whether the premises is Hall Type or Room Type.
13.
 - i. Whether the premises is in the absolute name of the Tenderer
 - ii. Whether the Tenderer has got absolute ownership right to enter into Lease Agreement for hiring the premises.

(Original document must be available for verification during inspection).

Full Signature of the Tenderer.
Technical Bid Page 2 of 3

- iii. Is there any pending Civil Suit/ litigation in any Court regarding ownership, outstanding taxes or any other thing is there ::
- iv. Whether the premises is mortgaged. If yes with whom? ::
- v. Whether sanctioned plan of the building/premises is available (Sanction plan & measurement Certificate should be made available during inspection. ::
- b) Whether the tenderer agrees to the terms and conditions of our Standard Lease agreement ::
- 14. i. whether any telephone connection is available in the premises ::
- ii. If not, is it possible to easily shift telephone lines to the premises. ::
- 15. Period of Tenancy/Lease ::
- i The lease agreement will be 5+5+5=15 years. ::

ii % of increase in rent demanded after 5 year (Maximum 25%) ::

iii. Renewal Terms ::

16. Date when the premises will be ready for Occupation ::

Place ::

Date ::

Full Signature of the Tenderer.