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Notice inviting applications / expression of interest to work in Mumbai as:

- (i) Technical Advisor & Consultant on short term contract;**
- (ii) Doctors as Medical Consultants on part time basis**
- (iii) Empaneled Specialist Doctors**

1. TECHNICAL ADVISOR & CONSULTANT (HEALTH CLAIMS HUB)

Applications are invited from persons with the following profile to work on contract/retainer basis:

PROFILE:

- Essential Qualification/Experience: Graduate, should have worked for 6-8 years at a senior management position in a large TPA (Third Party Administrator licensed by IRDAI) that had at least 4000 network hospitals as on 31/3/2017 on its panel.
- Desirable Experience: Work experience of handling large Group health programs as a senior officer in an Insurance Company;
- Age - below 65 years, preferably retired from active service.
- The work will involve data analytics, statistics; and the incumbent should be willing to visit hospitals, impart training to employees of Insurance Company and TPA.
- The assignment will be in Mumbai but the incumbent should be willing to travel to other locations if required.
- Tenure: 3 months to start with, extendable by mutual consent as per requirement.

Interested candidates may write giving their full bio-data along with expected remuneration before 8th September to:

General Manager's Office
National Insurance Building (Royal Insurance Building),
3rd Floor, 14, Jamshedji Tata Road,
Churchgate, Mumbai - 400 020 Ph:022-2204 4501

Applications can also be mailed to: Apurva.Khatu@nic.co.in before the due date. If sent by post, the envelope should be superscribed "Application for Technical Advisor/Consultant (Health Claims Hub)"

2. MEDICAL CONSULTANTS/SPECIALIST DOCTORS (HEALTH CLAIMS HUB)

A. Applications are invited from Doctors based in Mumbai and its suburbs with the following profile to work on contract/retainer basis on part time as Medical Consultants:

- Essential Qualification/Experience: Should have minimum MBBS(Allopathy) degree and work experience of minimum eight years. Those retired from Government service may also apply.
- Experience of qualified Doctors from Ayurveda/Homoeo system of medicine - work experience of handling large Group health program in an Insurance Company/TPA for at least five years
- Age – above 32 years
- The incumbent will have to spend a minimum of 12-15 hours per week(to be spread over 3-5 days as per convenience); remuneration will be as per the number of cases referred / claims verified / attended.

The assignment will involve the following

- i. Monitoring pre-authorisation approvals made by TPAs (checks at hospitals and at TPA site after an approval has been released by TPA.
- ii. Pointed investigation at hospitals and with Doctors where it is felt that such attention need to be given.
- iii. Random audit of claims (both concurrent and settled)
- iv. Visit some patients said to be admitted in some of the hospitals – for both cashless and reimbursement claims – to verify the line of treatment and necessity of admission.
- v. Monitoring Customer complaints that require professional attention
- vi. Any other related functions that may be assigned from time to time

B. We are also looking for Specialist Doctors (as case/claim-Cosultants) in the following disciplines who should have a post graduate Degree or Diploma in the respective area:

- i. Orthopedics
- ii. Gynaecology
- iii. General surgery
- iv. Cardiology & Cardiac Surgery
- v. General Medicine
- vi. Oncology
- vii. Neurology
- viii. Urology
- ix. Nephrology
- x. Ophthalmology

Remuneration will be on a 'per case' basis.

Interested Doctors may write giving their full bio-data before September 8th 2017 to:

General Manager's Office
National Insurance Building (Royal Insurance Building),
3rd Floor, 14, Jamshedji Tata Road,
Churchgate, Mumbai - 400 020 Ph:022-2204 4501

Applications may also be sent by mail to: Apurva.Khatu@nic.co.in before the last date.
If sent by post, the envelope should be superscripted "Application for Medical Consultant" or "Application for Specialist Doctors' Panel" as applicable.